

Jorge Andrade  
360 62nd street  
Brooklyn, NY, 11220  
(347) 791-9721  
andradejorge360@gmail.com

March 21, 2021

Mark Wayne  
Store Management  
Guess INC  
2655 Richmond Ave, Staten Island, NY 10314

Dear Mr. Wayne

I am super thrilled to hear that there are some positions available at your current location. I saw the ad on Indeed.com and believe I have all the skills necessary for me to be the best candidate for you to hire.

Over the past couple of years I have worked and volunteered at places where I have been able to practice and perfect my customer service skills. One of the most important things that anyone could feel when going into a store to buy anything, is that they feel welcomed, respected and providing them with a unique experience so they could want to come again. I possess all these traits and always try my hardest to make sure people walk out happy no matter what mood they are in.

I am sure that I can offer you everything you need to make sure that you have a successful store running. And of course I will be willing to learn anything new if i am chosen for the position. I hope to hear back from you and thank you for taking the time!

Sincerely,

A handwritten signature in black ink, appearing to read 'Jorge Andrade', with a stylized flourish at the end.

Jorge Andrade